
To: Mayor & Town Council
From: Mike McLaurin, Town Manager
Date: September 24, 2021
Subject: Manager's Report: Week Ending September 24, 2021



I am pleased to send you an update of our recent activities. The last report was issued on September 3, 2021. Your next report is scheduled for October 8, 2021. Please contact me if you have questions or need additional information.

Special Note: The number of COVID cases continues to rise. A facemask mandate has been implemented in the Town Hall as a measure of safety, and we appreciate everyone's cooperation. Thank you.

Upcoming Events

- October 6, 2021 - Second Chance Store Ribbon Cutting
12:00 pm – 12:30 pm – Located at 3803 Highway 74 East, Suites C/D, Indian Trail

Administration

- Bond Sells: Over \$6 million in transportation bonds have been sold for the Old Monroe Road widening project and general street repairs and maintenance.
- Municode: - Continuing to work with representatives from Municode; a final draft is expected this week.
- Informative Video Series: The next "Five Minutes in Indian Trail" video has been published and focuses on recycling. Thanks to Adam McLamb and Pam Good for their help putting this together. It can be viewed at <https://youtu.be/Q1eGSwfSe-8>.
- Facebook Live: A live Facebook interaction with the Mayor and Town Manager was held. The status of roads in Indian Trail was the focus.
- Board Member Orientation Manual: A new Board Member Orientation Manual has been completed by Kathy. This Manual provides basic information about the Town Government. Mike and Kathy are currently reviewing and finalizing the document.
- Citizen of the Quarter: Nominations are being accepted for the next Citizen of the Quarter. Please share the nomination form with your networks: <http://indiantrail.org/FormCenter/Town-surveys-9/Citizen-of-the-Quarter-nomination-65>.
- CIP: Continued to work with staff on the proposed Capital Improvement Plan which will be reviewed with the Council on October 12th.
- Park & Recreational Needs: Met with Mayor Pro Tem McIntyre and Council Member Barber to discuss Park and Recreation needs.
- Park & Rec. Planning: A contract with Land Design to conduct Parks and Recreation planning work has been approved.
- IT: Current and future IT needs of the Town were discussed with the Town's IT provider.
- Monthly Newsletter: The October newsletter will be sent out digitally next week.
- Leadership Retreat: A Leadership Team Retreat was held as a part of the Town's professional development process. The focus of the retreat was to conduct and review individual and DISC assessments.
- Town Council Meeting: Town Manager prepared for and attended the September 14th Town Council Meeting.

Finance

- Taxes: Overall Tax and Stormwater Collections are at 9.8%. (Ad valorem collected is 9.56%, and Stormwater Collections are at 12.63%.) Collections are steady and are in line with prior year collections at this point in time

Planning

- Moore Farm Phase 3 & 4: Unanimously approved by Planning Board. Annexation & Conditional Rezoning is scheduled for the October 12th Town Council meeting.
- Sign Amendment: Temporary Sign Amendment was unanimously approved by Planning Board and is scheduled for the October 12th Town Council meeting.
- Fuel Center: Harris Teeter Fuel Center to be located at Sun Valley – They have submitted for Site Plan Review.
- Chestnut Senior Living – 3rd Round of Site Plan Review.
- Poplin Mixed-Use: Continuing to work with Developer.
- Silverline: Station Area Planning for Silverline including Virtual Public Workshop is underway.

Engineering

- Indian Trail Park Stormwater Improvements - Informal bid process is complete for the water main improvement project. However, it is on hold until the County decides if this is the avenue they want to proceed with to resolve the issue.
- 1st Avenue Phase 2 (stormwater and roadway improvements) - Waiting to hear back from Village of Lake Park. An update will be provided to Council at the September 28 Town Council meeting.
- FY20/21 Spring Resurfacing Contract - Stalling's portion of project (concrete work) has begun. Schedule is fluid right now.
- Outfall Inventory and Dry Weather Screening (RFQ) - Staff reviewed the proposal and made revisions. Currently waiting on the resubmittal.
- Indian Trail Complete Street - 25% design plans have been reviewed by staff and will be submitted to NCDOT next week.

Public Works

- Solid Waste - Continuing to work through recycling issues. As of August 22, three bids have been received to provide the Town's solid waste services. An internal team is currently reviewing the bids.
- Crews –
 - Parks: The splash pad has recently wrapped up a very successful season. The Parks Crew and UCSO are working to resolve issues and cases of park vandalism.
 - Stormwater: The Stormwater crew has completed a pipe repair and installation of a catch basin in the Crismark neighborhood. They are currently working on channel cleaning.
 - Street crew: The Street Crew has completed routine sign replacement and pothole patching.
- Other Activities: Currently working with an HVAC contractor to conduct a system cleaning.