

## Town of Indian Trail

---



**To:** Mayor & Town Council  
**From:** Mike McLaurin, Town Manager  
**Date:** May 7, 2021  
**Subject:** Manager's Report: Week Ending May 7, 2021

---

I am pleased to send you an update of our recent activities. The last report was issued on April 23, 2021. Please contact me if you have questions or need additional information.

### Upcoming Events

- **May 8 – 10 a.m. – 2 p.m.** – Free shredding event at the Indian Trail Town Hall.
- **May 11 – 9 a.m. to 1 p.m.** – Red Cross Blood Drive. The registration link is <https://www.redcrossblood.org/give.html/drive-results?zipSponsor=IndianTrail>
- **May 11 – 1 p.m.** – The Union County Sheriff's Office is hosting the Law Enforcement Torch Run for Special Olympics. The relay begins at the Indian Trail Division of the Union County Sheriff's Office and will end at CPCC. The public is invited to line the sidewalks at Town Hall and Carolina Courts to cheer on the runners. Matthews-Indian Trail Road will be briefly closed for this event.
- **May 17 – 5 p.m.** – Deadline for submitting athletic fields reservation for the period of July 1 through December 31. Reservations have been open since April 15.
- **May 29** - Retro Run 5K beginning and ending at Chestnut Square Park. [Common Heart Retro Run 5K & Virtual 5K \(runsignup.com\)](#)
- **May 31 – 11 a.m.** – Memorial Day Celebration at Indian Trail Town Hall, Veterans Memorial Garden, 315 Matthews-Indian Trail Road. This event is being done in cooperation with James B. Crump VFW Post 2423 and American Legion Post 458.
- **June 19 11 a.m. – 3 p.m.** – Juneteenth Celebration will be held at the Winchester Community Center, 1001 Westchester Ave., Monroe. This will be a drive through event. The Town has partnered with Trinity Wellness, City of Monroe Parks and Recreation, NC Cooperative Extension, Union County Public Library and Union County Parks and Recreation.
- **July 4<sup>th</sup> Parade** - July 4<sup>th</sup> Parade will take place on Saturday, July 3, 2021. The parade will follow the traditional July 4<sup>th</sup> Parade route with line up on Post Office Drive and the parade traveling along Indian Trail Road to Old Monroe Road. Lineup will begin at 10 a.m. and the parade will roll at 11:30 a.m.

### Administration

- Work has been completed on the banking RFPs. A recommendation will be presented in a separate memo and a report made at your May 11 meeting. The Council will be asked to take action on May 25. As previously discussed, we will be doing an RFP for auditing services. That RFP will be issued after July 1.
- The next Town-sponsored Blood Drive is on May 11 from 9 a.m. to 1 p.m. at Carolina Courts. To sign up for an appointment, visit [www.redcrossblood.org](http://www.redcrossblood.org).
- Last week, we received word that Planning Tech. Roberta Chang will be retiring May 31. We thank Ms. Chang for her 14 years of service to the Town and will be getting her a gift to show the Town's appreciation for her work.
- The Town is currently recruiting for positions for a Custodian and Planning Tech.

**Manager's Report**  
**May 7, 2021**  
**Page 2**

- We welcome Steven Price who will begin work in the Street Maintenance section of the Public Works Department. Mr. Price comes to us from the private sector and will begin work on May 26.
- The Town has recently updated its Economic Brochure highlighting various aspects about the Town. This, along with our various video inventory, will be used as part of a longer term and more formal economic strategic outreach effort.
- Work on the proposed Union County – Municipality Water/Wastewater Interlocal Agreement is progressing well. This document is currently at the staff level. Both the Indian Trail and Stallings Town Managers have met with County staff and worked together to create a document that is fair. The staff document has been sent to the Waxhaw Town Manager for comments and once received the document will be sent to County staff for their consideration.
- The Communications Director has been working with the Public Works Director to create short videos on the role that Public Works play in the town of Indian Trail.

**Planning**

- Two Planning Staff Members attended virtual sessions of the National American Planning Association's Annual Conference to gain AICP credits.
- Community Meetings for Hope Montessori Conditional Rezoning on Woodland Drive were held on May 4.
- Received site plan review for Indian Trail Town Center (Mixed Use Portion)
- Received sketch plan for a commercial parcel at Shoppes at Hanfield Village (Publix's Shopping Center)
- Received sketch plan for several commercial parcels in Sun Valley Commons.

**Engineering**

- **Indian Trail Park Stormwater Improvements** – This project is wrapping up. We are working with Union County Public Works to resolve a water main issue.
- **1st Avenue Pond and Pumpstation** – (Phase 1) Pumps arrived and are installed. Electrical Contractor is installing the control panel now. This could be wrapped up in a month. (Phase 2) UCPW is currently reviewing plans. We have requested the County do the water main location confirmation. A public update will go out next week.
- **FY20/21 Spring Resurfacing Contract** – Stallings has agreed to work with Indian Trail on a joint paving contract. The contract draft is being finalized with plans to advertise by the end of the month.
- **RFQ (Pavement Condition Survey)** – A proposal is to be considered by Council at its May 11 meeting.
- **Chestnut Parkway Ph. 3 (Right of Way Acquisition)** – A meeting was held with NCDOT and the Right of Way agent to negotiate the properties to be considered. NCDOT will be the lead agent with the Town reimbursing NCDOT for the Town's share of the cost.
- **Indian Trail Complete Street** - Design considerations were sent to Raleigh for approval.
- **Street Acquisition** - Working with three developers to wrap up roadway improvements so the Town can begin the process of taking over streets.

**Parks and Recreation**

- Athletic Facility Amenities: Reservation requests continue to be accepted through May 17 at 5 p.m. To increase maximum awareness, 463 blast emails were sent those who previously reserved or have expressed interest in reserving the fields. Information also went out in May newsletter sent by the Town, was included in the May Parks and Recreation newsletter, has been posted via social media, posted on the website and signage was installed at the parks. As of today, approximately 32 reservations have been received.

## Manager's Report

May 7, 2021

Page 3

- Mayor Tree Education Initiative took place from April 26-May 7. This year, the program was held virtually with a video and follow up online quiz. The program was offered to 10 local elementary schools and had more than 550 students participating in this virtual program.
- The Fitness Court was completed at Chestnut Square Park and is open to the public for use. We will have a ribbon cutting event once COVID restrictions are loosened.
- Program and event offerings continue to make a return as more COVID restrictions are removed. Currently, there are 12 programs and events the community can take advantage of. These include the events listed above as well as Yoga, Zumba, tennis, summer camps, senior programs and more.
- The Town continues to assist with the Union County Senior Games. Two programs were hosted in Indian Trail- Frisbee Disc Golf and Pickleball. Staff secured the facilities and assisted with logistics for both programs.

### Public Works

- **Parks** – Installed several tractor-trailer loads of mulch and cleaned up several items of vandalism.
- **Stormwater Projects** - Completed repairs in Brookhaven, Crismark, Colton Ridge, and Brandon Oaks. The contractor is continuing their work through the FY21 Stormwater Contract.
- **Pothole Repairs** – Overall volume is increasing. Most recent pothole repairs were in Colton Ridge and Sunnyside Circe
- **Right of way projects** – New signage was on Brandon Oaks, Library Lane, Shady Bluff
- **Tree Work** -Removed leaning tree on Shady Bluff.
- **Automated Work Order System** - The work order system is going great. We have entered over 150 work orders in the last two weeks. All existing projects are now in the system. It is fully operational for the crews. We will be doing a public roll out in the near future.